



Big Spring School District

Newville, Pennsylvania

Policy Committee Meeting Minutes

June 23, 2025

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1. Call to Order - Chairman Seth Cornman

The Policy Committee of the Board of School Directors for the Big Spring School District met in the Big Spring Middle School Auditorium at 6:32 pm with four (4) Committee Members present: Chairman Seth Cornman, Secretary Julie Boothe, David Fisher, and President John Wardle

Absent: No absences

Others in attendance: Nicholas Guarente, Superintendent; Nadine Sanders, Assistant Superintendent; Thomas King, Solicitor, Cristy Lentz, Business Manager; Rob Krepps, Director of Technology; Darin Baughman, Technology, and Donna Minnich, Board Minutes.

Approval of Meeting Agenda

Motion by Mrs. Boothe was seconded by Mr. D. Fisher to approve the meeting agenda

Motion to amend the agenda to move item number four to item number two by Mr. D Fisher was seconded by Mrs. Boothe

Voting Yes: Boothe, Cornman, D. Fisher, and Wardle

Motion Carried unanimously. 4-0

Motion to approve the modified agenda by Mrs. Boothe was seconded by Mr. D. Fisher

Voting Yes: Boothe, Cornman, D. Fisher, and Wardle

Motion Carried unanimously. 4-0

Public Comment – Nothing Offered

Charter Review

The committee discussed an annual review to the charter as mentioned at the last Board meeting to consider potential updates/changes. Mr. D. Fisher mentioned amending the meeting time stated in the charter and Mrs. Boothe made a motion to propose changing the wording regarding the committee meeting time schedule.

Charter Review (continued)

Chairman Cornman mentioned expenditures by the committee and solicitor review costs mentioned at the last Board meeting. Mrs. Boothe read the current wording under the responsibilities section of the charter and stated she can see a need for guard rails to prevent unnecessary legal costs and proposed new language for clarification. Mr. Cornman said the change could create a burdensome process on the committee for getting work done but said he doesn't see an issue with changing the wording.

Motion by Mrs. Boothe to amend the charter as discussed.

Motion by Mr. D. Fisher to amend the meeting schedule wording as discussed.

Motion by Mrs. Boothe was seconded by Mr. D Fisher to submit discussed changes to the charter to the full Board for approval.

Voting Yes: Boothe, Cornman, D. Fisher, and Wardle

Motion Carried unanimously. 4-0

Policy Work

School Based Health Centers – Chairman Cornman said based on feedback from the community, he believes it is imperative the committee add a first aid exclusion to the policy which was discussed by the committee along with other amendments to the policy.

Following a question by Mr. Wardle, Mr. Cornman clarified the policy would not change existing practices regarding parental consent for care provided by the school nurses.

Motion by Mrs. Boothe to amend section 8 related to insurance and policy 913 for referral training to prevent confusion between school sponsored and non-school sponsored activities. Mrs. Boothe also suggested adding a statement under the liability section and made a motion to include wording that the district or staff shall not receive any incentive from provider referrals.

Motion by Mr. Wardle to remove any references in the policy to a specific agency to not identify a specific entity (Campbell) and replace that reference with generic terms.

Chairman Cornman announced the remaining agenda items including work on the school-based health centers policy would become old business at the next meeting.

Motion to implement the current discussed changes by Mr. D. Fisher was seconded by Mrs. Boothe

Voting Yes: Boothe, Cornman, D. Fisher, and Wardle

Motion Carried unanimously. 4-0

Policy 105.1

New Bullying Policy

Information Items

A) Bullying Policy's review and strengthen.

B) Policy on Antibullying team.

Community Comment – Melissa Bigler asked for clarification on parental notification of over the counter medication administered by a school nurse and Mrs. Boothe responded there would be no change to current policy or parental notification with prior consent for treatment.

Member Closing Statements

Dr. Guarente said in essence there would be three phases of approval: Board approval in concept, solicitor review, advertised to the public, and official Board approval and Mr. Cornman said only policies the Board believes should have solicitor review would receive solicitor review.

Mr. Wardle said he is concerned about the language of number four of the school based mental health centers policy pertaining to suspension of services and suggested the committee seriously consider the potential disservice to students in dire need of services. Chairman Cornman said this is a trigger for re-evaluation and not an instant suspension of services.

Mrs. Boothe commented on the committee's progress updating policies, suggested policy 830.1 be considered and handled quickly for compliance, thanked Mr. Cornman for his work, and said someone else could have racked up a lot more bills on policy work.

Dr. Guarente asked Mr. Cornman if he wanted to move forward with policy 004 at the next meeting and Chairman Cornman said Dr. Guarente has the ability to move that or any policy forward to the Board without going through the committee.

Chairman Cornman thanked everyone for coming to the meeting and extended a special thanks to Dr. Guarente and Solicitor King for their help and support.

2. Adjournment

Motion to adjourn the meeting by Boothe was seconded by Mr. D Fisher

Voting Yes: Boothe, Cornman, D. Fisher

Motion Carried unanimously. 3-0

Meeting adjourned at **7:08 pm**

